

St. John's Non-Denominational Cemetery, Arva

2025 Annual Report

February 15, 2026 Vestry

21557 Richmond Street
Arva, Ontario
Canada, N0M 1C0

BAO LICENCE 3286004-1

Person in charge for day
to day operations:

St. John the Divine Anglican Church, Arva - Office
519-660-8177
Email: stjohnarva@diohuron.org

Mark McCullough – Manager
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OWNED BY THE ANGLICAN CHURCH OF CANADA - DIOCESE OF HURON

OPERATED BY THE CEMETERY BOARD AND MANAGER OF ST. JOHN THE DIVINE ANGLICAN CHURCH, ARVA



OACFP

ONTARIO ASSOCIATION OF CEMETERY
AND FUNERAL PROFESSIONALS

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

RECEIPTS	2024	2025
Diocese of Huron Interest for Account #A016	462.64	559.34
Diocese of Huron Interest for Account #A018	3,954.31	4,684.21
Diocese of Huron – Stanley Estate Account #A016	22.85	26.48
Diocese of Huron – Shoebottom Estate for Cemetery Account #L006	38.39	45.03
Interments Rights Sold	10,130.00	3,900.00
Burial Interments	7,060.00	6,300.00
Cremation Interments	5,510.00	4,975.00
Perpetual Care & Maintenance Monument (P/C) Account #A016	713.00	852.00
Care & Maintenance Account #A018 <i>These amounts are non- refundable in case of grave buy-back</i>	4,313.00	2,904.00
Columbarium Interments	0	1,000.00
Decoration Day Donations	1,363.00	1,248.00

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

RECEIPTS	2024	2025
In Memorium Donations	0	50.50
Donations Dedicated to Cemetery Maintenance	0	0
Sale of Niches in Columbarium	1,740.00	8,960.00
Sale of Plaques for Columbarium	750.00	3,300.00
Sale of Plaque Date Tabs	0	700.00
Pump Rental – Darren Bosley	0	0
Clean-up before Funeral	0	0
Scotia McLeod Investment	11,405.84	0
TD GIC Deposit		10,491.94
H.S.T. Refund	13,241.54	0
TOTAL RECEIPTS	60,704.57	49,296.50

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

EXPENDITURES	2024	2025
Diocese of Huron Interest for Account #A016	913.00	852.00
Diocese of Huron Interest for Account #A018	4,359.00	3,344.00
Burial Interments	4,500.00	4,800.00
Urn Interments	5,300.00	3,025.00
Pump Rentals – Darren Bosley	0	0
Grounds Maintenance	13,200.00	9,850.00
Cremation Locate Markers	0	0
A.G.M. Lands Surveyors – Remastering of Master Map Project	0	0
Columbarium Expansion/ Repair	0	0
“Stone Orchard” Cemetery Software License/Maintenance Support	0	0
“Riverbrass” Columbarium Plaques	2,056.00	843.00
“Riverbrass” Columbarium Date Tabs	0	0

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

EXPENDITURES	2024	2025
Honorarium for Cemetery Manager, Mark McCullough	5,000.00	5,000.00
Riverside Brass – Memorial Bronze Plaque for Margaret McCullough	4,439.00	0
Anderson Cemetery Contracting for private foundations for Headstones that are imported		1,850.00
OACFP – Membership:	207.55	0
BAO – License: <i>The cost is based on number of internments per year</i>	439.71	480.00
Advertisement – LFP ad/signage	161.06	298.42
Grave Buy-backs	2,200.00	11,200.00
Office Supplies – <i>Paid from Honorarium by Cemetery Manager</i>	0	0
Scotia McLeod investment put into TD GIC investment	10,000.00	0
TD GIC Renewal		10,491.94
Bank Service Charges	107.61	107.61
HST	3,882.27	2,721.50
TOTAL EXPENDITURES	56,765.20	55,070.90

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

TOTAL RECEIPTS	60,704.57	49,296.50
SURPLUS	3,939.37	
DEFICIT		5,773.50

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2025**

TD Bank Balance - December 31, 2024	18,673.78	
EXPENDITURES 2025		55,070.90
RECEIPTS for 2025	49,296.50	
TD Bank Balance - December 31, 2025		12,899.38
TOTAL	67,970.28	67,970.28

**ST JOHN'S CEMETERY ARVA
DECEMBER 31, 2025**

ASSETS

TD Investment Account

GIC amount \$10,491.94

1 year term investment

Compound interest at 2.60%

Maturity Date: December 26, 2026

TD Investment Account

GIC amount \$ 5,896.72

1 year term investment

Compound interest at 2.75%

Maturity Date: December 13, 2026

ST. JOHN'S CEMETERY, ARVA ANNUAL REPORT 2025

SUMMARY

1. In 2025 there were (5) Burial Interments and (7) Cremation Interments.
2. A total of (3) graves and (4) niches were purchased.
3. We performed (3) inurnments in the columbarium.
4. (10) grave buy-backs were completed. Reasons for the buy-backs were:
 - a) Moving away
 - b) Decided to not be buried in St. John's Cemetery, Arva and
 - c) Personal financial reasons.

As per the BAO buy-back policy, plots and niches have to be bought back at the current pricing, minus care & maintenance.

5. Decoration Day was held on the customary date, which is the second Sunday of August every year. Decoration Day 2025 was advertised in the LFP on Saturday August 3 and Saturday August 10.

I led the service outside at 3 p.m.

We received a total of \$1,248.00 in donations on that day.

COLUMBARIUM AREA & FUTURE SCATTERING GARDEN

1. There has been inquiries regarding a scattering garden as an economical and green option.
2. The Board of Directors continues discussions in this matter. Because the Diocese does not have guidelines but the BAO does, the Board of Directors will continue to consult with the BAO.

PRICES

1. As the cemetery manager, I continue to price check twice a year to ensure that our prices reflect the average prices that are being charged city-wide.
2. The BAO requires us to include a Consumer Protection Fee of 30.00 to the opening and closing charge of a grave which then has to be paid to the BAO.
3. The Cemetery is set up for cash, cheques and E-transfers. E-transfers can be sent to stjohnscemeteryarva@gmail.com auto deposit in place.

ST. JOHN'S CEMETERY, ARVA ANNUAL REPORT 2025

RECORD KEEPING

1. We continued to computerize cemetery records and maps and scan all existing documents into electronic files, ensuring that they smoothly link to the current "*Stone Orchard*" cemetery and mapping software which we use. We are looking to replace it as it has become outdated.
2. The Diocese of Huron, requires the cemetery to store both paper files, past and present, as well as a digital copies of all files. The digital copies must be stored on the "*Cloud*" online storage system which can be accessed by Diocese of Huron, the Rector, Administrator, Cemetery Board.

It is therefore vital that these records are up-to-date at all times which is an on-going process.

3. The remastering of the Master map is continuing as this involves proofing the layout, on-site measuring and verifying. The purpose of the remastering is to ensure that the layout maximizes the available space in the cemetery.

A digital version of the Master map will be produced. This allows for easy access in regards to graves available for purchase as well for grave buy-backs.

The digital Master map is a very effective way to keep the ever-changing information up-to-date in a safe and timely manner.

WEBSITE FOR ST. JOHN'S CEMETERY, ARVA

The new Cemetery website is now up and operational.

Website address: www.stjohnscemeteryarva.ca

INVESTMENTS

All investments were reviewed prior to their due date and funds were then re-invested.

GROUND MAINTENANCE & GRAVES

We are fortunate to have Mr. Darren Bosley continue to perform the opening and closing of graves in addition to the ground maintenance here at St. John's Cemetery, Arva. However, Mr. Bosley has given us notice that 2026 will be his last year performing the lawn and trimming services. He will continue to open and close graves and perform inurnments. Hence the Board of Directors will look for another company to provide the lawn cutting and trimming, tree trimming, removal and clean-up as well as the maintenance for the Columbarium area.

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MONUMENT FOUNDATIONS & REPAIRS

Mr. William Alexander of Stratford, ON continues to install all monument foundations and does repairs on monuments.

ST. JOHN'S CEMETERY BOARD OF DIRECTORS

We were sad to lose Ms. Kelly Lowry from the board and welcomed Ms. Wanda Marks joining the board. At the end of December 2025, Ms. Marks submitted her resignation and there is now one (1) vacant position on the Board. Please consider joining and supporting St. John's Cemetery Board of Directors.

Your current St. John's Cemetery Board members are Rev. Rob Luxton, Mr. Paul Townsend, Mr. Ian Nicholson, and Mr. Mark McCullough. As well we welcomed Ms. Mia Mueller-Lavictoire in November 2025 to the board. She is the administrative assistant to the Cemetery Manager.

Thank you for overseeing with fiduciary care not only the financial health of the cemetery but also the future of it.

As always, I appreciate your continued guidance and cooperation in all things cemetery.

OTHER TEAM MEMBERS

We would like to take this opportunity to thank Auditor Mr. Graeme Lowry for auditing the books and the church parish administrative assistant Ms. Melanie Prosser for forwarding all inquiries, communications, and payments during the past year.

WHAT WE WILL BE WORKING ON IN 2026

Our focus will be the "Cem-sites" Cloud Cemetery Software. This software will allow anyone with an android or iPhone to look for graves at the cemetery and acquire additional information on the deceased. This software will also be an administrative tool for the cemetery manager to produce required documents.

Respectfully submitted by

Mark McCullough

Mark McCullough

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stjohnscemeteryarva@gmail.com