

St. John's Non-Denominational Cemetery, Arva

2024 Annual Report

February 16, 2025 Vestry

21557 Richmond Street
Arva, Ontario
Canada, N0M 1C0

BAO LICENCE 3286004-1

Person in charge for day
to day operations:

St. John the Divine Anglican Church, Arva - Office
519-660-8177
Email: stjohnarva@diohuron.org

Mark McCullough – Manager
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OWNED BY THE ANGLICAN CHURCH OF CANADA - DIOCESE OF HURON

OPERATED BY THE CEMETERY BOARD AND MANAGER OF ST. JOHN THE DIVINE ANGLICAN CHURCH, ARVA

ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2024

RECEIPTS	2023	2024
Diocese of Huron Interest for Account #A016	892.44	462.64
Diocese of Huron Interest for Account #A018	7,581.34	3,954.31
Diocese of Huron – Stanley Estate Account #A016	45.81	22.85
Diocese of Huron – Shoebottom Estate for Cemetery Account #L006	65.50	38.39
Interments Rights Sold	16,295.00	10,130.00
Burial Interments	8,705.00	7,060.00
Cremation Interments	5,305.00	5,510.00
Perpetual Care & Maintenance Monument (P/C) Account #A016	500.00	713.00
Care & Maintenance Account #A018 <i>These amounts are non- refundable in case of grave buy-back</i>	7,077.00	4,313.00
Columbarium Interments	850.00	0
Decoration Day Donations	1,175.00	1,363.00

ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2024

RECEIPTS	2023	2024
In Memorium Donations	0	0
Donations Dedicated to Cemetery Maintenance	0	0
Sale of Niches in Columbarium	3,380.00	1,740.00
Sale of Plaques for Columbarium	2,250.00	750.00
Sale of Plaque Date Tabs	0	0
Pump Rental – Darren Bosley	0	0
Clean-up before Funeral	0	0
Scotia McLeod Investment	0	11,405.84
H.S.T. Refund	0	13,241.54
TOTAL RECEIPTS	54,122.09	60,704.57

ST. JOHN'S CEMETERY, ARVA
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EXPENDITURES	2023	2024
Diocese of Huron Interest for Account #A016	900.00	913.00
Diocese of Huron Interest for Account #A018	7,031.00	4,359.00
Burial Interments	6,000.00	4,500.00
Urn Interments	5,400.00	5,300.00
Pump Rentals – Darren Bosley	100.00	0
Grounds Maintenance	11,200.00	13,200.00
Cremation Locate Markers	0	0
A.G.M. Lands Surveyors – Remastering of Master Map Project	1,357.50	0
Columbarium Expansion/ Repair	0	0
“Stone Orchard” Cemetery Software License/Maintenance Support	186.48	0
“Riverbrass” Columbarium Plaques	0	2,056.00
“Riverbrass” Columbarium Date Tabs	539.00	0
Honorarium for Cemetery Manager, Mark McCullough	5,000.00	5,000.00

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EXPENDITURES	2023	2024
Riverside Brass – Memorial Bronze Plaque for Margaret McCullough	0	4,439.00
OACFP – Membership: <i>Will be paid for 2025</i>	0	207.55
BAO – License: <i>The cost is based on number of interments per year</i>	180.60	439.71
Advertisement – LFP ad/signage <i>In 2023 the bylaws had to be published and therefore the cost was higher that year</i>	327.94	161.06
Grave Buy-backs – (2) graves at \$1,100.00 each	2,200.00	2,200.00
Office Supplies – <i>Paid from Honorarium by Cemetery Manager</i>	0	0
Scotia McLeod investment put into TD GIC investment	0	10,000
Bank Service Charges	107.85	107.61
HST	3,240.19	3,882.27
TOTAL EXPENDITURES	43,770.56	56,765.20
TOTAL RECEIPTS	54,122.09	60,704.57
SURPLUS	10,351.53	3,939.37

**ST. JOHN'S CEMETERY, ARVA
DECEMBER 31, 2024
RECONCILIATION STATEMENT**

TD Bank Balance - December 31, 2023	14,734.41	
EXPENDITURES 2024		56,765.20
RECEIPTS for 2024	60,704.57	
TD Bank Balance – December 31, 2024		18,673.78
TOTAL	75,438.98	75,438.98

**ST JOHN'S CEMETERY ARVA
DECEMBER 31, 2024**

ASSETS

Scotiabank Investment Account

Closed the account out July 2024 and moved to TD \$11,405.84

TD Investment Account

GIC amount \$10,000.00

1 year term investment

Compound interest at 4.20%

Maturity Date: October 27, 2025

TD Investment Account

GIC amount \$ 5,620.24

1 year term investment

Compound interest at 4.20% \$ 17.47

Maturity Date: October 14, 2024

**ST JOHN'S CEMETERY ARVA
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In Trust with Diocese of Huron

Marjory Stanley Cemetery Trust – A036	\$ 1,006.78
Interest rate 2.27%	\$ 22.85
M. E. Shoebottom Cemetery Trust – L006.1	
(25%) total goes to cemetery	
Interest rate 2.20% Blended rate 2.08%	\$ 38.39
Perpetual Care – Diocese of Huron – A018.1	\$177,948.18
Interest rate 2.27%	\$ 3,954.31
Care & Maintenance – Diocese of Huron	\$ 21,287.00
Interest rate 2.27%	\$ 462.64

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SUMMARY

1. In 2024 there were (6) Burial Interments and (10) Cremation Interments
2. A total of (1) graves and 1 niches were purchased.
3. We performed (1) inurnment in the columbarium last year.
4. Decoration Day was held on the customary date which is the second Sunday of August 2024. Decoration Day was advertised in the LFP on Saturday August 3 and Saturday August 10.

I led the service in the church at 3 p.m.

We received a total of \$1,363.00 in donations on that day.

COLUMBARIUM AREA & FUTURE SCATTERING GARDEN

1. There has been inquiries regarding a scattering garden as an economical option and green option.
2. The Board of Directors continue discussions regarding this. The Diocese does not have guidelines but the BAO does and are in consultation with them.

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PRICES

1. As the cemetery manager, I continue to price check twice a year to ensure that our prices reflect the average prices that are being charged city-wide.
2. The BAO increased their fees per internment in July 2023 under the Consumer Protection Fee. Since then, a \$30 fee is added to the opening and closing charge of a grave and has to be paid to them.
3. The Cemetery is now set up for cash, cheques and E-transfers.

RECORD KEEPING

1. We continued to computerize cemetery records and maps and scan all existing documents into electronic files, ensuring that they smoothly link to the current “*Stone Orchard*” cemetery and mapping software which we use.
2. As reported already last year, the Diocese of Huron, requires the cemetery to store both paper files, past and present, as well as a digital copies of all files. The digital copies must be stored on the “*Cloud*” online storage system which can be accessed by Diocese of Huron, the Rector, Administrator, Cemetery Board.

It is therefore vital that these records are up-to-date at all times which is an on-going process.

3. The remastering of the Master map is continuing as this involves checking the layout and do an on-site measuring and verifying. The purpose of the remastering is to ensure that the layout maximizes the available space in the cemetery.

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A digital version of the Master map will be produced. This allows for easy access in regards to graves available for purchase as well for grave buy-backs.

The digital Master map is a very effective way to keep the ever-changing information up-to-date. A new computer system is in the works

WEBSITE FOR ST. JOHN'S CEMETERY, ARVA

The Diocese of Huron approved the website for St. John's Cemetery, Arva and the link for the website will be forwarded in the coming months to be included in the St. John's Arva Church website for easy access.

The most recent Google search performed by me shows St. John's Cemetery, Arva as a separate item from the church.

It would be far more advantageous for Anglicans and existing members of St. John's Arva church and Non-Denomination alike to have a tab for the cemetery included in the menu of the church's website.

INVESTMENTS

All investments were reviewed prior to their due date and funds were then either re-invested or cashed in. Once GIC from Scotia McLeod was closed out and moved to TD to be invested.

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GROUND MAINTENANCE & GRAVES

We are fortunate to have Mr. Darren Bosley continue to perform the opening and closing of graves in addition to the ground maintenance here at St. John's Cemetery, Arva.

MONUMENT FOUNDATIONS & REPAIRS

Mr. William Alexander of Stratford, ON (continues) to install all monument foundations and does repairs on monuments.

ST. JOHN'S CEMETERY BOARD OF DIRECTORS

Your St. John's Cemetery Board members are Rev. Rob Luxton, Mr. Paul Townshend, Ms. Kelly Lowry, Mr. Ian Nicholson, and Mr. Peter Poetker.

Thank you for overseeing with fiduciary care not only the financial health of the cemetery but also the future of it.

As always, I appreciate your continued guidance and cooperation in all things cemetery.

OTHER TEAM MEMBERS

Auditor Mr. Graeme Lowry for auditing the books and Administrative assistant Ms. Melanie Prosser for forwarding all inquiries, communications, and payments all of last year.

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WHAT WE WILL SEE IN 2025

We are now fully online banking which means that monthly statements are downloaded and saved to our database. This small change saves us \$3 per month for the paper statement fee which translates into a saving of \$36 per year. It's a small amount but we are also saving on time, paper and postage.

Respectfully submitted by

Mark McCullough

Mark McCullough

- Cemetery Manager -

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